

NOTICE OF SHOTTISHAM PARISH COUNCIL MEETING

**Tuesday 20th September 2022
at 7.30pm in the Trust Hall**

All councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

AGENDA

1. Chairman's welcome and apologies for absence
2. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
3. Councillors' Declarations of Interest
4. Signing of AGM Minutes of 12th July 2022 as a true record
5. Reports: AR (SCC), JM (ESC)
6. To receive update on Highways Issues
7. To receive update on playground issues
8. To consider ESC's invitation to become a core member of the Melton, Woodbridge and Deben Peninsula Community Partnership as of August 2022
9. Chairman's update on funding
10. To consider ways of providing new residents with information about Shottisham
11. To discuss the clerk's request to consider purchasing a new laptop
12. To consider which of the three insurance quotes is the best one to use in 2022/23
13. Clerk's report and Finance report:
 - a) Financial report
 - b) Cheques signed between meetings
 - a. The CGM Group Ltd (playground) £195.00
 - c) Cheques requiring signature
 - a. Clerk's wages £240.00
 - b. HMRC £60.00
 - c. Shottisham WI Trust Hall £30.00
 - d. Ray Kay (storage box) £16.00
14. Matters to be brought to the attention of the Council
15. Action points arising from the September meeting

Lesley Roberts, Parish Clerk