

# NOTICE OF SHOTTISHAM PARISH COUNCIL MEETING

**Tuesday 5<sup>th</sup> September 2023  
at 7.30pm in the Trust Hall**

All councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

## AGENDA

1. Chairman's welcome and apologies for absence
2. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
3. Councillors' Declarations of Interest
4. Signing of Minutes of 11<sup>th</sup> July 2023 as a true record
5. Reports: AR (SCC), JM (ESC)
6. To receive update on Highways Issues
  - Discuss the continual problem with flooding outside New Houses caused by blocked drains.
7. To receive update on playground issues
8. To discuss MP's newsletter item regarding 5G summit comments about mobile connectivity in Suffolk.
9. To discuss feedback received from Santander on changing over to online banking.
10. To review councillors' progress on setting up a gov.uk email address.
11. Clerk's report and Finance report:
  - a) Financial report
  - b) Cheques paid prior to meeting

a. CGM group (July's grass cutting)	£288.00
b. suffolk.cloud (email addresses)	£350.00
c. Ray Kay (playground maintenance)	£625.24
  - c) Cheques requiring signature:

a. Clerk's wages	£280.00
b. HMRC	£70.00
c. Shottisham WI Trust Hall	£40.00
d. ESC (election costs)	£56.10
12. To receive updates on the action points from the meeting in July
13. Matters to be brought to the attention of the Council
14. Action points arising from the September meeting

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Lesley Roberts, Parish Clerk