

## Shottisham Parish Council

### Minutes of a Meeting held on 30<sup>th</sup> April 2015 at 7pm, WI Hall, Shottisham

Present: Chr Hazlewood, Cllr Venediger, Cllr Dunnett, Cllr Nichols, Cllr Clark

Attendance: D Cllr C Block, S loader Clerk

1-30/04/15 Apologies for absence

Cllr Backhouse, Cllr Newman

2-30/04/15 Declarations of Interest/Dispensations Received

None received

3-30/04/15 Public Forum – Members of the public may raise issues regards items on the agenda

No comments received

4-30/04/15 To approve minutes of a meeting held on the 10<sup>th</sup> March 2015

Minutes approved and duly signed

5-30/04/15 Follow up on safety matting for see-saw and decision about how to proceed. If this cannot be resolved we may need to prevent access to the see-saw

• ~~Mats to be taken up~~

• Establish cost to replace

• Notice on see saw – warning of trip hazard

*Decision to be made on basis of professional assessment*

6-30/04/15 Assessment of risk associated with rabbit holes and interim action to ensure safety

- Cllr Dunnett and Chr Hazelwood and S Loader Clerk and partner volunteered to fill in the holes on Saturday at 1pm

7-30/04/15 Cllr Clark to advise status of contract (agreement) with SCDC / NORSE for cutting playing field

- Cutting on the playing field takes place April/June/August/October Cllr Clark to contact Norse to confirm as field is looking overgrown

8-30/04/15 Finance

- Bank Mandate change – Cllr Venediger to action
- Bank statements – Cllr Venediger to action
- Payments: S Loader Clerk May – June 2015 £222.00

9-30/04/15 Clerks Report

- Update on election
- Clerk to contact CAS regards council not being quorate, does this invalidate insurance
- The existing Councillors retain their position, and can make decisions, until 11th May. This means that we will need to bring the date of the Annual Parish Meeting forward by one day, to 11th May, and I will be able to chair that meeting. This meeting needs to be publicised no later than 29th April.
- Election will be announced on 13th May, and nominations must be received by 21st May. If we receive at least two nominations, and no more than five, the election will be uncontested and the new Council will be Quorate, and can function normally, by 22nd May. If more than five nominations are received the Parish will have to pay for an election, which will take place on 18th June, in which case we will need to recruit temporary Councillors to make us Quorate until then.

10-30/04/15 Correspondence

- Suffolk Coastal – Village services audit  
Response: Shottisham contains the following:
- Pub – 'The Sorrel Horse'
- Community facility (parish room)
- Mobile library
- church
- No public transport, dial a ride service is unreliable for those trying to get to work and the doctors surgery
- Only employer in the village is Sorrel Horse
- No doctors surgery

11-30/04/15 Parish Matters to be considered at the next meeting

- Parking on the playing field for reminiscing day in the church on 23<sup>rd</sup> May 2015
- Church is looking to raise funds for the tower repairs and raising funds also through a heritage lottery grant

12-30/04/15 Date and time of next meeting

- 11<sup>th</sup> May 2015 Annual meeting of the parish - start time 7pm

Meeting closed 8.25pm

X

Chairman

*M J Rydwood*

9th June 2015

Shottisham Parish CouncilFinancials - April 2015

Payments	£	cheque no		
S Loader Clerk May June 2015	222	22095	b/f balance stat ref 03/2015	5161.46
Shottisham Village Hall april/may	60	22098		
salc inv 15645	123	22099	minus payments for approval	405
			Plus Receipts uncleared	2300.15
			minus payments uncleared	70
<b>Total</b>	<b>405</b>		<b>Current account balance therefore</b>	<b>6986.61</b>
<u>Uncleared Receipts</u>				
SCDC Precept	2000.11			
SCDC grant donation	300			
interest	0.04			
			<u>Total Reserves</u>	
<b>Total</b>	<b>2300.15</b>			
			Bus Reserve Acc **721	192.79
<u>Uncleared Payments</u>			Bus Savings Acc **750	1665.18
			Community Current Account **	6986.61
Heelis and Lodge Audit	35	22094		
Ico Data Protection Registration	35	22096	<b>Total</b>	<b>8844.58</b>
<b>Total</b>	<b>70</b>			