

Shottisham Parish Council

Minutes of a Meeting held on Tuesday 10th January 2017 at Shottisham Trust Hall

Present: Chairman Mike Hazelwood, Cll K Dunnett, Cll S Loader

Attendees: (SCDC) Cll C Block, Clerk L Roberts, 4 members of the public

1-10/01/17 Chairman's Welcome and Apologies for Absence:

Apologies received from Cll N Good, Cll J Fletcher, Cll A Reid (Suffolk CC)

2-10/01/17 Public Forum: Diana Bickerton informed the council that the Shottisham Photobook that she has been instrumental in producing has sold 64 copies, mainly to the residents of the village. She would like the profit made from the sale of these books to be given back to the village in some way and will take advice in this regard from the parish council in consultation with Cll C Block and Cll A Reid. An issue was raised in regard to the playground and some concerns expressed that the football nets are still in disrepair and have not been replaced as yet. MH explained that the nets have now been purchased but the posts still need grinding and the padlocks need replacing as there are no keys available. MH and JF will organise to get this done as soon as possible. MH has spent some time over the Christmas break removing all the mole hills that have been building up.

3-10/01/17 Reports:

a) Suffolk CC:

A written report was received from SCC Cll Andrew Reid who sent his apologies. The main topics covered were: the SCC has received 5 nominations in 4 categories for the 2017 LGC Awards in March, Ofsted success has been achieved recently by schools in Lowestoft and Waveney, the Mildenhall Recycling Centre improvement work has now been completed and the Suffolk Trading Standards Christmas campaign has raised awareness of the danger of purchasing unsafe electrical gifts. (See full report on www.shottisham.onesuffolk.net)

b) SCDC Report:

- Cll Christine Block told the meeting that SCDC are looking for volunteers to survey parts of the Deben Estuary to help to demonstrate how peaceful and quiet this area is and how much its tranquillity is valued, which will help to further the estuary plan.
- The work being started on the three channels for cabling to the Bawdsey wind farms by EDF is likely to cause some disruption on the highways in and around the village. It is expected that the lorries moving the cabling around will cause disruption on local roads and some damage to the roads is likely to occur too. Houses situated near to the road could also be affected and may suffer some incidental damage. EDF are required to repair any structural damage caused by this work.

4-10/01/17 Councillors' Declaration of Interest: None

5-10/01/17 Signing of Minutes: Minutes of regular PC meeting of 8th November 2016 were duly signed off by Chairman M Hazelwood as an accurate record.

6-10/01/17 Clerk's report: No clerk report written during the transition period from acting clerk J Webb to newly appointed clerk L Roberts.

7-12/01/16 Financial Report

Current Account: £9529.29

Savings Account 1: £1670.52

Savings Account 2: £193.41

8-10/01/17

a) Signing of cheques:

Shottisham WI Hall Hire: £120

ICO Data Protection: £35

Clerk's wages: £250

Clerk's expenses: £59.92

SALC Introductory Session: £24

- b) **To consider a draft budget for 2017-18 and setting of precept:** The budget was discussed at length. Proposed by MH and seconded by KD, it was unanimously approved. Estimates for 2016-17 relating to rabbit fencing for the playing fields and traffic calming measures will be carried over to the budget of 2017-18. The Trust Hall are set to be awarded a grant of £1000 to help with their development plans. It was decided to keep the precept requirement the same this year at £4,250 which will show as a -0.25% decrease on the 2017/18 Council Tax Bills against the Parish element.

c) Review cheque signatories

KD is still waiting to be added as a third signatory for the Santander bank accounts. A form was completed and sent off to Santander for approval but has come back again as it needed to be countersigned by the registered finance officer Lesley Roberts. Old signatories are to be removed from the account and KD, JF and MH to be added to the accounts.

9-10/01/17 To approve Clerk's Contract: The contract for the new parish clerk was approved by the council after some discussion. It has been decided to pay the clerk £1500 an annum which equates to 3 hours per week at the rate of £9.61 an hour.

10-10/01/17 To review Highways Issues including Speeding:

- **Ford Hill:** Road signs exiting the village are fading but Highways have no plans to replace them as yet. MH and KD to check and clean speed limit signs at both ends of the village.
- **Traffic calming measures:** MH is planning on getting a quote for white markings on the road rather than relying only on signs.
- **Speedwatch:** MH is planning to consult with Rendlesham to see if it would be feasible to share their speedgun and join in with their Speedwatch initiative. Action point required for MH.
- **Flooding:** Heavy rain causes water to flood down the road all the way from Heath Drive past the Sorrel Horse and along The Street during winter months. However, there is no financial

support available to pipe the water underground as this flooding does not affect homes in any way.

11-10/01/17: Update on playground issues:

- **Nets:** JF has purchased football nets and these are now ready to be put up. MH and JF plan to fix the new nets as soon as possible with ties rather than using padlocks.
- **Equipment:** There is money still available for some new equipment but decisions need to be made as to what is required or needs replacing. This will be discussed more fully at the next meeting in March.

12-10/01/17 To consider charitable donations for 2017/18: Donation to Red Cross turned down because it is not relevant to local needs.

13-12/01/17: Matters to be brought to the attention of the council: One resident expressed concern that both the stiles either end of the meadow just as you come into Shottisham are broken and require fixing. Highways have been informed about this and a complaints number has been given but no action as yet. MH will investigate and discuss this further with Cll AR.

Matters to be considered at the next meeting:

- **New play equipment**
- **WWII Beacons of Light Tribute 11th November 2017**

Date and Time of next meeting: March 14th 2017 at 7.30 at the Trust Hall

Chairman:

H. J. Hylwood

Date:

14th March 2017