

Shottisham Parish Council
Minutes of the Meeting held on Tuesday 7th September 2021

Present: Chairman R Kay (RK), Cll P Southgate (PS), Cll P Bouscarle (PB), Cll P Widdup (PW), Cll K Emerson (KE) and Cll W McMullan (WM).

Attendees: Clerk L Roberts (LR) and five parishioners.

1-07/09/21 Chairman's Welcome and Apologies for Absence:

Apologies received from (SCC) Cll A Reid, (ESC) Cll J Mallinder (JM) and Cll D Wass (DW)

2-07/09/21 Open Forum

- A parishioner expressed concern about dangerous parking in the village which makes it difficult to drive through the village safely at times. This includes a large vehicle/trailer that regularly parks in a dangerous manner on a blind spot on one side of the road at one end of the village. The chairman RK agreed to contact the owner of the vehicle/trailer to ask if it could be parked in a safer position.
- The Village Recorder Diana Bickerton reported that she will be leaving the village for pastures new in late September but would like to continue in her role until next spring, if possible. A volunteer will need to be recruited from the village to take over this role from her early next year.
- Several parishioners commented on the level of noise that was generated at several events held at the Sorrel Horse recently. Loud music could be heard right the way up to Heath Drive and down as far as Ford Hill until quite late at night on one occasion. Cll PB has agreed to liaise with the management of the Sorrel Horse to discuss ways of holding these events without so much disturbance to the neighbours.
- Thanks were given to the parishioners who cut back the verges and the footpaths around the village and to the SPC for writing to the Estate who have also now cleared their footpaths.

3-07/09/21 To receive any Declarations of Interest:

There were no declarations of interest.

4-07/09/21 Signing of Minutes:

The minutes of Shottisham Parish Council Meeting held on the 13th July 2021 were duly signed off by Chairman RK as an accurate record.

5-07/09/21 SCC and ESC Reports:

a) SCC Report

The main headlines of the topics covered in Cll AR's (SCC) written report include:

- A statement on behalf of all Suffolk councils regarding Afghan refugees.
- Make one simple change today in a bid to tackle climate change.
- Suffolk plans climate change events ahead of COP26.
- Suffolk's new Chief Fire Officer appointed.
- Suffolk targets devolution talks with Government.
- Suffolk homeowners can cut carbon emissions as successful solar panel buying scheme returns.
- Suffolk Fire and Rescue Service adds four new appliances fitted with solar panels to its fleet.

b) ESC Report

The main headlines of the topics covered in Cll JM's (ESC) written report include:

- East Suffolk bid to become City of Culture 2025.
- Suffolk Climate Emergency Plan.
- Former council offices back on the market.
- Felixfest – The ultimate weekend of family fun.
- Changes to garden waste in the south of the district.
- Residents urged to check waste carrier details.
- Miscellaneous Ward issues.

A full copy of both reports can be seen at www.shottisham.suffolk.cloud

6-07/09/21 To receive update on Highways Issues:

- Cll PW has received confirmation that his request for an ANPR has been received. The police will need to come out and check the suitability of the suggested location while Shottisham wait for their turn of the only device in East Suffolk.
- Cll RK has received a response from SCC in regard to his concerns as a villager about the traffic problems on Ford Hill. There have been two accidents on the bridge in recent months and a number of near misses between speeding vehicles including articulated lorries, buses and tractors. SCC's suggested improvements include: 30 mph roundels on the road, raised white lines on the bridge and improved signage. SPC would be expected to contribute to the cost of any improvements so would need to raise some additional funds to get this done. Councillors agreed to wait for the recommendations and costing from SCC before deciding how to proceed. Cll PW suggested putting in an additional request for an ANPR on Ford Hill too, which was agreed.

7-07/09/21 To receive update on Playground Issues:

- **Grass cutting**

Cll PS was pleased to report that the July cut was finally completed at the end of the month after she sent several reminder emails to the CGM group. They are now advising monthly cuts during the growing season but have been told that the council cannot afford this option. It may be necessary next year to take up Cll PB's kind offer to do an interim cut in June.

- **Play equipment inspections**

Cll PS gave huge thanks to Cll DW and Cll PB for all their hard work fixing the majority of medium risk issues identified in the REJB quarterly report. Their work included:

- Refurbishing and replacing the seesaw handles.
- Lifting and resetting the safety matting underneath the cantilevered swing.
- Removing the safety matting from underneath the playhouse and the floor of the fort.
- Repairing the strimmer damage on one of the supporting legs of the junior swings.

Work still to do includes:

- Sourcing and replacing any missing caps in a variety of sizes.
- Resetting the bin in concrete.
- Providing a standard safety notice which includes an emergency contact number.

08-07/09/21 To discuss proposals from councillors on how to spend £2,500 playground grant:

Cll KE came up with five suggestions for some new play equipment based on feedback received from families in the village. These included: table tennis table, basketball nets, climbing wall, roundabout swing and outdoor gym equipment. Cll PS focused her research on equipment for younger children and looked at springers/rockers, monkey bars, clatter bridge, toddler train, outdoor games etc. ESC will expect the parish council to contribute towards the cost of any new equipment so the amount available to spend should be in the region of £4000. Fundraising by the village was also suggested as a way of increasing the budget or possibly Sport England could be approached. Cll KE and Cll PS will continue their research and bring suggestions and costings back to the next meeting.

09-07/09/21 To discuss a parishioner query regarding glass recycling facilities in Shottisham:

Shottisham Village Association contacted the parish council on behalf of a parishioner querying why the glass recycling bin at the pub is no longer available for villagers to use. Cll PB spoke to the management of the Sorrel Horse who explained that the bin has been moved to make more room in the car park. Although it is now situated in the enclosure at the back of the pub it is still freely available for village use. Councillors also noted that there are three other glass recycling bins within easy reach located in Alderton, Hollesley and Sutton. It was proposed that a reminder of the location of the local glass recycling facilities is included in the village newsletter.

10-07/09/21 To agree a date for clearing the wooded area in the dog walking field:

A volunteer group led by Cll PB will make a start on clearing the debris from the dog walking field as from Monday 27th September. The plan is to erect two rows of posts along the fence line which will

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then be filled with branches and deadwood, which will need cutting up with chainsaws. Volunteers will be reminded that they are working on this project at their own risk.

11-07/09/21 Clerk's report and Finance Update:

This and all other documentation relating to the Parish Council can be seen on the Shottisham Village website www.shottisham.suffolk.cloud in accordance with Transparency laws.

- a) At the close of business on 2nd July 2021 the bank account was as follows:
- | | |
|-------------------------|------------|
| Current Account: | £10,143.17 |
|-------------------------|------------|
- b) Signing of cheques
- | | |
|---------------------------------|---------|
| i. Clerk's wages | £240.00 |
| ii. HMRC | £60.00 |
| iii. Shottisham WI (Trust Hall) | £30.00 |
| iv. CAS Ltd (insurance renewal) | £338.89 |

12-07/09/21 Updates on actions from previous meeting in July:

Minute Point	Action Required	Responsibility
2-13/07/21	Send a letter to the Broxstead Estate asking them to cut back their overgrown footpaths.	Completed by Cll RK
10-13/07/21	Organise a small working party to fix all the medium risk areas identified in the quarterly playground inspection report.	Completed by Cll DW
11-13/07/21	Read through the grant application and come up with some ideas of what to spend the £2,500 grant money on. Canvas opinion from parents whose children use the playground.	Ongoing: Cll PS, Cll KE

13-07/09/2021 Matters to be brought to the attention of the council:

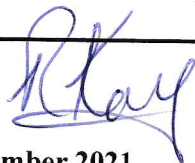
Cll PW will be receiving another 100 tree saplings shortly and would like some ideas of where to site them. Some of them could be used to replace the fallen trees in the dog walking field. Volunteers to help plant them will also be required.

14-07/09/2021 Action Points arising from the September meeting:

Minute Point	Action Required	Responsibility
02.1-07/09/21	Write a letter to the owner of the car/trailer that frequently parks outside Wheelwrights.	Cll RK
02.3-07/09/21	Speak to the lease holders of the Sorrel Horse about the noise levels of recent musical events.	Cll PB
06-07/09/21	Put in a separate request for an ANPR to measure speeding on Ford Hill.	Cll PW
07-07/09/21	Standard safety notice to be typed up and sent to Cll RK for laminating.	Cll PS/Clerk LR
08-07/09/21	Continue further research into what different types of play equipment should be purchased with the ESC grant.	Cll PS and Cll KE

Date and Time of next meeting: 9th November 2021 at 7.30 pm in the Trust Hall

Chairman:



Date: 9th November 2021