

Clerk's Report to Shotttisham Parish Council Meeting of January 2022

Clerk's Actions

1. Registered Shottisham Parish Council for East Suffolk Council's Trebilee Project using Katie Emerson as the key contact and the dog walking field as the preferred location for the oak tree.
2. Completed the Digital survey of Town and Parish Councils for East Suffolk Council.
3. Requested a copy of the full electoral register for Shottisham for 2022 which will be available for the clerk to view in pdf format via BOX secure upload.
4. Completed a survey from the Collaborative Communities Board to inform them of the support and help that the parish council can offer those who might become isolated because of Covid.
5. Received another donation request from SARS who were given a £50 donation in January 2021.

Financial Report:

1. At close of business on 02/01/2022 the current account stood at £8,812.24
2. The clerk's wages for this month were £300 which includes £60 which will be paid to HMRC for the 20% income tax accrued.
3. An invoice for £70.80 has already been paid to the CGM group for the grass cutting in November.
4. An invoice for £40 has been received from the ICO for the Data protection fee renewal.
5. An invoice for £300 has been received from Judi Hallett for the Platinum Jubilee Beacon.
6. An invoice for £30 has been received from Shottisham WI for the January meeting at the Trust Hall.