

Clerk's Report to Shotttisham Parish Council Meeting of November 2022

Clerk's actions

1. The clerk and chairman reviewed the three insurance quotes received and recommended to the council that it continues to purchase insurance from CAS whose quote at £298.45 was considerably cheaper.
2. The clerk completed the Rural Mobility Survey from Transport East on the 31st October 2022.
3. The Shottisham Village Website has been updated by the clerk and now has information about the village on the Home Page with the Current News highlighted on it too.
4. A draft budget for 2023/24 has been prepared by the clerk and sent out to councillors before the meeting.

Financial Report:

1. At close of business on 02/11/2022 the current account stood at £14,173.34 which included an £8000 donation received from Lottery Funding.
2. A cheque for £60 was paid out to the CGM Group on the 28/09/2022 for grass cutting.
3. A cheque for £109.20 was paid out to Playsafety Ltd on 28/09/2022 for the RoSPA report.
4. The clerk's wages for this month were £300 which includes £60 which will be paid to HMRC for the 20% income tax accrued.
5. An invoice for £30 has been received from Shottisham WI for the rent of the Trust Hall for the November meeting.
6. An invoice for £60 has been received from the CGM group for grass cutting in October.