

Clerk's Report to Shottisham Parish Council Meeting of July 2022

Clerk's actions

1. The clerk completed the Rural Services Survey for Community Action Suffolk on 27th July 2022.
2. The clerk and chairman completed the form received from CAS updating them on SPC's insurance requirements and it was emailed back to CAS on the 18th August 2022.
3. The clerk requested insurance quotes from both Zurich Municipal and BHIB Councils Insurance on 22nd August to compare with the insurance quote renewal from CAS.

Financial Report:

1. At close of business on 02/09/2022 the current account stood at £6,858.74
2. A cheque for £195 was paid out to the CGM Group on the 19/08/2022 for grass cutting and weed treatment.
3. The clerk's wages for this month were £300 which includes £60 which will be paid to HMRC for the 20% income tax accrued.
4. An invoice for £30 has been received from Shottisham WI for the rent of the Trust Hall for the September meeting.
5. An invoice for £16 has been received from Ray Kay to pay for a storage box required for the Platinum Jubilee event.